



Curriculum and Instruction
COMPTON UNIFIED SCHOOL DISTRICT
Office of Williams Lawsuit Legislation, PDC

Date Received: _____

WILLIAMS Uniform Complaint Procedure

(To be used only for complaints involving one or more of the components pertaining to legislation under reference: CUSD BP/AR 1312.3, AB 2727, SB 550, 2004, AB 831, 2005 and AB 607 chapter 704, 2006)

Complaints must be submitted to the School Principal. Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must indicate that a response is requested and provide contact information.

I have read the Compton USD policy on Uniform Complaints Procedure and I wish to file a complaint regarding a violation of state law or regulation governing the items below; I understand that if this complaint IS NOT covered by the Uniform Complaint Procedure, I will be referred to the appropriate agency. If a response is requested, the resolution of the complaint must be reported to the complainant within 45 working days of the initial filing.

I. Contact Information

I request a response. Please send response to:

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Work or Cell Phone: _____

II. Complaint

Principal: _____

School Name: _____

Address: _____ City: _____ Zip Code: _____

Subject of the complaint. Please check all that apply and attach additional sheets as needed.

a. Textbooks and instructional materials:

- A student lacks standards-aligned, state adopted or district adopted textbooks or instructional materials to use in class or to take home.
- Textbooks or instructional materials are in poor or unusable condition, have missing pages or are unreadable due to damage.
- Other

WILLIAMS Uniform Complaint Procedure (continued)

b. Teacher vacancy or misassignment:

- A semester begins and a certificated teacher is not assigned to teach the class.
- A teacher lacks credentials or training to teach English learners and is assigned to a class with one or more English learners in the class.
- A teacher is assigned to a class for which the teacher lacks subject matter competency.
- Other _____

c. Facility conditions:

- Gas Leaks
- Electrical power failure
- Major pest or vermin infestation
- Broken windows or exterior doors or gates that will not lock and that pose a security risk.
- Abatement of hazardous materials previously undiscovered that pose an immediate threat to pupil or staff.
- Structural damage creating a hazardous or uninhabitable condition.
- Nonfunctioning heating, ventilation, fire sprinklers, or air conditioning systems.
- Major sewer line stoppage
- Restroom problems, e.g., not cleaned/maintained, not operational, lack paper/soap/towels/dryer, locked during school hours.

Other: _____

d. High School Exit Examination

- Every pupil, including English Learners, who have not passed one or both parts of the high school exit examination by the end of the 12th grade are to be provided the opportunities to receive intensive instruction and services for up to two consecutive academic years after the completion of Grade 12.

I certify that the above information is true and accurate to the best of my knowledge.

Signature of Complainant: _____

Date: _____

Complaint received by: _____

Date: _____

Complainant Referred to: _____

(If Applicable)