

**COMPTON UNIFIED SCHOOL DISTRICT**  
HUMAN RESOURCES AND EMPLOYEE DEVELOPMENT

**POSITION DESCRIPTION**

Title:	School Psychologist	Reports To:	Director - Special Education
Department:	Special Education Department	Classification:	Certificated – Non Management
FLSA:	Exempt	Work Year	195 Work Days
		Salary:	Schedule X, Range 4

**I. DESCRIPTION OF POSITION**

Under the supervision of the Director of Special Education, the school psychologist evaluates the special needs of children in an educational setting; performs psychoeducational assessments to help determine appropriate programs and instructional processes to enable students to achieve maximum achievement and adjustment; assists students to understand and seek solutions to social, emotional or academic problems and issues; and serves as a resource for student behavior management and learning strategies.

**II. MAJOR DUTIES AND RESPONSIBILITIES**

- A. Performs a variety of individual psychoeducational assessments and diagnoses specific learning, emotional and behavioral disabilities.
- B. Prepares recommendations pertaining to student remediation, placement in special programs, and psychoeducational interventions.
- C. Consults and confers with instructional and administrative personnel in the development and implementation of instructional methods and procedures designed to facilitate learning and to overcome learning and behavioral disorders.
- D. Participates in parent conferences and pupil evaluation reviews.
- E. Serves as a consultant for Student Success Teams (SST's) and collaborates with other team members in planning special programs and in the use of remedial instructional materials for students with special needs.
- F. Meets with parents to further their understanding of the learning and emotional adjustment processes pertaining to their child.
- G. Counsels students individually and in small groups as part of a crisis intervention, when needed.
- H. Assists in the development of Individualized Education Programs (IEP's) for students with exceptional needs.
- I. Assists in identifying service needs of the district.
- J. Provides information for management related reports pertaining to school psychological service functions and activities.
- K. If bilingual ability is required, performs all duties and responsibilities in English and Spanish.
- L. Follows a planned professional growth program, participates actively in local, state and national professional education, special education, psychologist and administrator associations, and studies local, state and national guidelines for effective special education programs.
- M. Fulfills other duties as assigned.

**III. EDUCATION AND EXPERIENCE**

- A. Possession of a valid California preliminary or professional clear Pupil Personnel Services credential authorizing service as a school psychologist.
- B. Possession of a valid California School Counseling and/or California Teaching Credential is desirable
- C. Masters Degree from an accredited institution of higher learning, preferably in psychology or special education or a closely related field is desirable.
- D. Three or more years of successful teaching or school counseling experience is desirable.
- E. Bilingual ability may be required.

**IV. KNOWLEDGE, SKILLS AND ABILITIES**

*Knowledge of:*

- A. Psychological assessment instruments (including Spanish instruments if bilingual ability is required) and guidance processes.
- B. Principles, practices, trends, goals and objectives of special needs education.
- C. Philosophical, educational, and legal aspects affecting special education programs.
- D. Organization, management, planning and evaluation strategies, techniques and procedures.
- E. Research and development strategies, processes and techniques.
- F. District organization, operations, policies and objectives.
- G. Current applicable laws, regulations, codes, policies and procedures.
- H. Interpersonal skills, conflict resolution strategies and procedures and team management building methods and techniques.

*Ability to:*

- A. Perform psychological assessments and provide psychological counseling.
- B. Interpret data, facts, procedures and policies pertaining to student educational programming and psychological adjustments.
- C. Evaluate and analyze complex problems, issues and concerns, recommend appropriate alternative solutions and make effective and timely decisions.
- D. Work cooperatively and effectively with students, parents, counselors, teachers and administrators.
- E. Interpret, apply and explain rules, regulations, policies and procedures.
- F. Analyze situations accurately and adopt an effective course of action.
- G. Prepare highly technical oral and written reports in English, and if bilingual ability is required, in Spanish.
- H. Demonstrate effective communication skills both orally and in writing.
- I. Use computer applications including word-processing, presentation, and data based software programs.

**V. WORKING CONDITIONS**

*Environment:*

District offices and school sites

*Physical abilities:*

Hearing and speaking to exchange information and make presentations  
Carrying assessment materials

The Compton Unified School District supports equal opportunity employment for all applicants and does not discriminate on the basis of age, race, gender, sexual orientation, marital status, physical or mental disability, national origin, ancestry, creed, Vietnam status, arrest or conviction record, or any other reason prohibited by state or federal law. Employees of this District are required to comply with the provisions of Title VI of the Civil Rights Act and Title IX of the 1972 Educational Amendments.